

# **Cross Gates & District Good Neighbours' Scheme CIO**

Charity number 1160095

## **Annual Report and Financial Statements for the year ended 30 September 2021**



**Cross Gates  
& District Good  
Neighbours'  
Scheme CIO**  
Working with and  
for older people



West Yorkshire Community Accounting Service

# **Cross Gates & District Good Neighbours' Scheme CIO**

## **Annual Report and Financial Statements for the year ended 30 September 2021**

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**Prepared by West Yorkshire Community Accounting Service**

# **Cross Gates & District Good Neighbours' Scheme CIO**

## **Trustees' report for the year ended 30 September 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
William Hyde	Chair	
Jacki Lawrence	Vice-chair	
Irene Midgley	Treasurer	
Anita Naylor		
Cllr Pauline Grahame		
Hazel Watson		
Joe Birch		Resigned 17 May 2021
Lynda Pitts		
David Smith		
Brian Sugden		Appointed 9 February 2021
<b>Charity number</b>	1160095	Registered in England and Wales

### **Registered and principal address**

Station Road  
Cross Gates  
Leeds  
LS15 7JY

### **Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
West Malling, Kent  
ME19 4JQ

### **Independent examiner**

Simon Bostrom FCIE

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 22 Jan 2015.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

### **Objectives and activities**

#### **The charity's objects**

The objectives of the CIO are:

- a) to promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in Cross Gates and neighbouring areas in the east of Leeds.
- b) the advancement of the education of older people in the area of benefit in relation to financial, health, housing and welfare entitlements.
- c) the advancement of the education of the public, promotion of research concerning the needs of older people in relation to the provision of support, such as fuel, heat and light and the publication of useful results of such research.

# **Cross Gates & District Good Neighbours' Scheme CIO**

## **Trustees' report (continued) for the year ended 30 September 2021**

### **Objectives and activities (continued)**

#### **The charity's main activities**

Leeds City Council's 'Neighbourhood Network' grant continues to provide long term sustainability and a firm foundation to build on. We augment this basic funding with income from other grants and commissioning, from fundraising, and from small charges for our activities. Although they will be a 10% reduction in the Neighbourhood Network grant because of Council spending constraints, the potentially adverse effects of such a change have been offset by extra statutory funding received for Covid support.

As of September 2020, our operations were focused on the Coronavirus pandemic and managing local lockdowns. We were funded by Leeds City Council to operate a Covid Community Hub for the Cross Gates & Whinmoor Ward, managing community volunteers and support services, including delivery of food hampers, prescription collections and other assistance for the vulnerable and shielding. Our own one-to-one volunteering services had been redirected to telephone delivery and we continued to contact all of our 1,200 members for regular telephone welfare checks. A team of 60 of our staff and volunteers were providing weekly befriending calls to more than 300 of our members. Our digital offer had become well established, with daily virtual activities such as coffee mornings, bingo, book club, quizzes and more. Our Digital Coordinator, together with her digital volunteers, has trained over 100 of our members, all older people, to get online. We also have a tablet loan 'Try before you buy' scheme.

We have continued to operate as a Digital Health Hub.

The support from Leeds City Council for the Covid Community Hub was extended to the end of June 2021, then superseded by funding delivered via Voluntary Action Leeds to continue this successful innovation as a local Community Hub post-Covid (see Achievements below).

There has been further investment from Leeds City Council for the ongoing SWIFt befriending project, which will now continue until at least March 2022, enabling continued engagement and support for our harder to reach members with more complex health needs.

When Covid vaccinations commenced, we assisted many of our members with their appointments.

With extra money received through Leeds City Council for the Clinically Extremely Vulnerable, we increased our one-to-one staffing to support those that were struggling, providing extra telephone contact, door-step visits or wellbeing walks, building confidence to get back out to group activities as lockdowns lift.

We have now begun to re-open our face-to-face operations, whilst still following Covid safe protocols. The great majority of our members are keen to return to the activities they enjoyed before the pandemic. Those who are anxious about going out again after shielding are receiving one-to-one support. Some of the extra cost incurred was subsidised by support from the Daily Mail Pride of Britain fund. Numbers in groups are smaller than before but we have duplicated some groups to ensure we can provide our service to as many as possible.

#### **Public benefit statement**

In setting our objectives and planning our activities, our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of elderly people in need because of ill health, disability, financial hardship or social isolation, and to the advancement of education and research.

#### **Achievements and performance**

In a major new venture in 2020-21, we have taken on the management of the Community Hub for Cross Gates & Whinmoor Ward and will run it from a shop unit in the local Crossgates Shopping Centre. Funding from Voluntary Action Leeds was for six months but we extended this from our own resources to be sure to deliver one year's operation initially. During this period, we intend to establish the Community Hub as a viable ongoing resource. We will exploit its position right at the heart of the local community for our own operations and will create income by offering it to others such as GPs, Cross Gates Local Care Partnership, other local charities, police, local authority, mental health, etc. to engage with their clients also. We will exploit the outreach opportunities to recruit new members and volunteers. Because the Community Hub is intended to support all of society, we expect to amend our Constitution to cover families and children as well as older people.

# **Cross Gates & District Good Neighbours' Scheme CIO**

## **Trustees' report (continued) for the year ended 30 September 2021**

### **Achievements and performance (continued)**

In another major initiative, Leeds City Council has promoted access by the third sector to the Leeds Care Record, which collects together all of the patient data sets from primary and secondary care, hospitals, social care and mental health for the city. Most of the larger health and care charities in Leeds have embarked on this path and can see great advantages for their operations. As mandatory requirements for LCR access, we have completed the Data Security and Protection Toolkit (an extensive series of audit questions from NHS Digital) and have obtained an NHS mail email address for Cross Gates Good Neighbours. As a part of DSPT compliance, the security of our own powerful Database has been enhanced with two-factor authentication for user access.

In addition to SWIFt (see above), we have continued to seek and raise grant funding to support our ongoing activities, with particular focus on digital exclusion, which has been highlighted by the pandemic:

Time to Shine Small Funds Intergenerational Round: Funding from Leeds Community Foundation for training of older people who are digital novices by college or university students.

Nobody Left in the Dark: Sponsors include The Good Things Foundation. Teaches the financially and digitally excluded how to get better deals through using the internet and save money, while staying safe.

Digital Divide Test and Learn: Funded by Voluntary Action Leeds to increase our IT support offer, developing and training more volunteers and providing additional iPads and tablets for members to use in our 'Try before you buy' scheme.

### **Financial review**

The net income for the year was £71,384, including net income of £7,054 on unrestricted funds and net income of £64,330 on restricted funds.

### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £205,910.

We aim to hold reserves amounting to six months' average expenditure; this includes the full redundancy liability.

We finished the 2020-21 year with a balance of £302k net current assets, of which 96k were restricted funds, leaving £206k unrestricted. Our Reserves Policy currently mandates £122k to cover 6 months average expenditure plus full redundancy liability. This leaves £84k of immediately available unrestricted funds. We have taken on additional staff during the last year, we have some major funding streams ending or uncertain, and we have an additional and untested liability with the new Community Hub.

Our Reserves Policy requires us to consider our commitments and activity levels and the risk associated with each stream of income and expenditure. For 2021-22 as Trustees we will consider increasing our reserves target policy to £180k to reflect our expanded staffing and our new commitment to the Community Hub. The £84k of immediately available unrestricted funds will continue to cover staff salaries for our vital workers after our Building Connections (National Lottery) funding ended in 2020-21 and when our Rank Foundation funding ends in 2021-22; in addition, our Supported Wellbeing and Covid funding (including support for the Community Hub) from Leeds City Council is only guaranteed until March 2022.

Signed on behalf of the board of trustees on 30/11/2021

# **Cross Gates & District Good Neighbours' Scheme CIO**

## **Independent examiner's report to the trustees of Cross Gates & District Good Neighbours' Scheme CIO**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2021, which are set out on pages 6 to 12.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Since the CIO's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

30/11/2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Cross Gates & District Good Neighbours' Scheme CIO**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 30 September 2021**

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	21,162	290,178	311,340	230,567
Sales and fees		8,885	11,504	20,389	29,789
Fundraising		1,198	1,383	2,581	814
Social events		-	-	-	7,548
Bank interest		12	-	12	140
<b>Total income</b>		<b>31,257</b>	<b>303,065</b>	<b>334,322</b>	<b>268,858</b>
<b>Expenditure on:</b>					
Salaries, NI and pensions	(3)	9,774	180,946	190,720	166,642
Payroll costs		90	1,505	1,595	1,383
Staff travel expenses		-	148	148	901
Materials and resources for activities		-	2,731	2,731	6,555
Training		-	821	821	195
Volunteer expenses and costs		60	654	714	2,190
Postage		36	69	105	1,400
Telephone and internet		-	2,933	2,933	3,223
Stationery		147	312	459	474
Independent examination		180	1,020	1,200	1,020
Printing and copying		1,012	3,556	4,568	4,022
Repairs, maintenance and cleaning		1,816	1,017	2,833	1,463
Insurance		-	744	744	634
Rent, rates and service charges		-	6,024	6,024	4,500
Room hire		2,580	1,649	4,229	7,094
Food and refreshments		134	12,527	12,661	15,059
Memberships and subscriptions		72	543	615	623
Furniture and equipment		485	4,503	4,988	4,187
Tutors fees		116	7,494	7,610	10,165
IT support and website		960	2,435	3,395	1,688
Entertainers		165	-	165	290
Prizes		-	1,030	1,030	1,630
Bank charges		-	124	124	60
Minibus expenses		551	6,173	6,724	5,099
Sundries		120	34	154	105
Recruitment		-	47	47	-
Depreciation		5,601	-	5,601	5,274
<b>Total expenditure</b>		<b>23,899</b>	<b>239,039</b>	<b>262,938</b>	<b>245,876</b>
<b>Net income / (expenditure)</b>		<b>7,358</b>	<b>64,026</b>	<b>71,384</b>	<b>22,982</b>
<b>Transfers between funds</b>		<b>(304)</b>	<b>304</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>7,054</b>	<b>64,330</b>	<b>71,384</b>	<b>22,982</b>
<b>Fund balances brought forward</b>		<b>209,108</b>	<b>31,479</b>	<b>240,587</b>	<b>217,605</b>
<b>Fund balances carried forward</b>	(4)	<b>216,162</b>	<b>95,809</b>	<b>311,971</b>	<b>240,587</b>

All incoming resources and resources expended derive from continuing activities.

# Cross Gates & District Good Neighbours' Scheme CIO

## Balance sheet

as at 30 September 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Fixed assets</b>				
Tangible assets	(5) 10,252	-	10,252	14,546
<b>Total fixed assets</b>	<u>10,252</u>	<u>-</u>	<u>10,252</u>	<u>14,546</u>
<b>Current assets</b>				
Debtors and prepayments	(6) 231	5,292	5,523	8,781
Cash at bank and in hand	(7) 206,922	90,877	297,799	219,215
<b>Total current assets</b>	<u>207,153</u>	<u>96,169</u>	<u>303,322</u>	<u>227,996</u>
<b>Current liabilities:</b>				
<b>amounts falling due within one year</b>				
Accruals	1,243	360	1,603	1,955
<b>Total current liabilities</b>	<u>1,243</u>	<u>360</u>	<u>1,603</u>	<u>1,955</u>
<b>Net current assets / (liabilities)</b>	<u>205,910</u>	<u>95,809</u>	<u>301,719</u>	<u>226,041</u>
<b>Net assets</b>	<u>216,162</u>	<u>95,809</u>	<u>311,971</u>	<u>240,587</u>
<b>Funds</b>				
Unrestricted funds	216,162	-	216,162	209,108
Restricted funds	-	95,809	95,809	31,479
<b>Total funds</b>	<u>216,162</u>	<u>95,809</u>	<u>311,971</u>	<u>240,587</u>

The financial statements were approved by the board of trustees on 30/11/2021

William Hyde (Trustee)



# **Cross Gates & District Good Neighbours' Scheme CIO**

## **Notes to the accounts**

### **for the year ended 30 September 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Kitchen equipment: over 4 years

Minibus and related equipment: over 4 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

# Cross Gates & District Good Neighbours' Scheme CIO

## Notes to the accounts continued

### for the year ended 30 September 2021

#### 1 Accounting policies (continued)

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

#### 2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Charles and Elsie Sykes Trust	-	3,000	3,000	-
Good Things Foundation	-	8,663	8,663	2,500
John Fieldhouse legacy	10,000	-	10,000	-
Leeds City Council (LCC)	-	226,109	226,109	164,201
Leeds Community Foundation (LCF)	-	11,903	11,903	1,347
Leeds Convalescent Society	-	1,100	1,100	450
Leeds Older People's Forum (LOPF)	-	1,550	1,550	-
National Lottery Community Fund (NLCF)	-	14,735	14,735	33,269
Reach plc	2,500	-	2,500	-
The Rank Foundation	-	20,478	20,478	-
BT Skills	-	-	-	2,500
Digital Inclusion	-	-	-	5,000
GT Digital	-	-	-	125
Lloyds Foundation	-	-	-	500
Martin Lewis Fund	-	-	-	5,000
Morel Trust	-	-	-	750
Neighbourly Community Fund	-	-	-	400
Wades Charity	-	-	-	2,000
Windmill Community	-	-	-	400
Donations	8,662	2,640	11,302	12,125
	<u>21,162</u>	<u>290,178</u>	<u>311,340</u>	<u>230,567</u>

**Cross Gates & District Good Neighbours' Scheme CIO**  
**Notes to the accounts continued**  
**for the year ended 30 September 2021**

<b>3 Staff costs and numbers</b>	2021	2020
	£	£
Gross salaries	177,179	155,059
Social security costs	12,415	11,143
Employment allowance	(4,000)	(4,000)
Pensions	5,126	4,440
	<u>190,720</u>	<u>166,642</u>

The average number employees during the year was 10.7, being an average of 6.2 full time equivalent (2020: 8.7, 5.6 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2021	2020
	£	£
Costs of the scheme to the charity for the year	5,126	4,440

<b>4 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Adult Social Care	9,611	118,609	109,688	-	18,532
Lunch Club	1,748	8,684	7,108	(1,307)	2,017
TTS Shared Tables	3,146	-	-	-	3,146
TTS Supported Wellbeing	940	30,000	29,103	-	1,837
T Days lunch club	1,601	3,983	3,029	-	2,555
Housing Area Panel	695	-	695	-	-
Minibus Fund	400	6,387	7,087	1,611	1,311
National Lottery Com. Fund	621	14,735	15,356	-	-
Good Things Digital	3,500	22,590	15,464	-	10,626
Covid 19 support grants	8,610	76,500	35,043	-	50,066
Live Well Café	607	-	130	-	477
Leeds Convalescent Society	-	1,100	1,100	-	-
The Rank Foundation	-	20,478	15,236	-	5,242
	<u>31,479</u>	<u>303,065</u>	<u>239,039</u>	<u>304</u>	<u>95,809</u>

<b>Fund name</b>	<b>Purpose of restriction</b>
LCC Adult Social Care	Delivery of the Neighbourhood Network Scheme
Lunch Club	For the set up and running of a Lunch Club £1,307 was transferred from this fund for the purchase of an oven, which is then depreciated as a general fund asset.
TTS Shared Tables	For the Pilot shared tables scheme
TTS Supported Wellbeing	To fund part time workers and a contribution to overheads
T Days lunch club	To set up and run the T days lunch club.
Housing Area Panel	Towards the costs of the Exercise tutor and for the minibus running costs
Minibus Fund	Towards minibus overheads re. assisted trips £1,611 was transferred into this fund to reflect a misallocation in 2019-20
National Lottery Com. Fund	Towards the Living La Vida Local befriending scheme
Good Things Digital	Towards Digital inclusion project including salaries
Covid 19 support grants	Funding from LCC, Charles and Elsie Sykes Trust and LOPF To cover hampers, staffing and associated overhead costs
Live Well Café	Towards the Live Well Café costs
Leeds Convalescent Society	Towards the cost of purchasing extra tablets for training and loaning
The Rank Foundation	For the salary costs of the Time to Shine leader on digital publicity

**Cross Gates & District Good Neighbours' Scheme CIO**  
**Notes to the accounts continued**  
**for the year ended 30 September 2021**

**5 Tangible assets**

	Kitchen equipment	Minibus and related equipment	Total
<u>Cost</u>	£	£	£
At 1 October 2020	-	39,095	39,095
Additions	1,307	-	1,307
At 30 September 2021	<u>1,307</u>	<u>39,095</u>	<u>40,402</u>
<u>Depreciation</u>			
At 1 October 2020	-	24,549	24,549
Charge for year	327	5,274	5,601
At 30 September 2021	<u>327</u>	<u>29,823</u>	<u>30,150</u>
<u>Net book value</u>			
At 30 September 2021	<u>980</u>	<u>9,272</u>	<u>10,252</u>
At 30 September 2020	<u>-</u>	<u>14,546</u>	<u>14,546</u>

**6 Debtors and prepayments**

	2021 £	2020 £
Debtors	231	8,256
Prepayments	5,292	525
	<u>5,523</u>	<u>8,781</u>

**7 Cash at bank and in hand**

	2021 £	2020 £
Cash at bank	297,697	219,172
Cash in hand	102	43
	<u>297,799</u>	<u>219,215</u>

**8 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The key management personnel of the charity include the trustees and Chief Executive Officer and two other managerial roles. The total employee benefits received by the remunerated key management personnel were £98,526 (previous year: £39,027).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

**9 Operating leases**

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2021	2020
	£	£
Within one year	17,605	-
	<u>17,605</u>	<u>-</u>

## Cross Gates & District Good Neighbours' Scheme CIO

### Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Income</b>						
Grants and donations	21,162	10,175	290,178	220,392	311,340	230,567
Sales and fees	8,885	22,081	11,504	7,708	20,389	29,789
Fundraising	1,198	87	1,383	727	2,581	814
Social events	-	7,548	-	-	-	7,548
Bank interest	12	140	-	-	12	140
<b>Total income</b>	<b>31,257</b>	<b>40,031</b>	<b>303,065</b>	<b>228,827</b>	<b>334,322</b>	<b>268,858</b>
<b>Expenditure</b>						
Salaries, NI and pensions	9,774	5,001	180,946	161,641	190,720	166,642
Payroll costs	90	250	1,505	1,133	1,595	1,383
Staff travel expenses	-	270	148	631	148	901
Materials and resources for activities	-	5,820	2,731	735	2,731	6,555
Training	-	47	821	148	821	195
Volunteer expenses and costs	60	569	654	1,621	714	2,190
Postage	36	-	69	1,400	105	1,400
Telephone and internet	-	-	2,933	3,223	2,933	3,223
Stationery	147	391	312	83	459	474
Independent examination	180	-	1,020	1,020	1,200	1,020
Printing and copying	1,012	-	3,556	4,022	4,568	4,022
Repairs, maintenance and cleaning	1,816	1,215	1,017	248	2,833	1,463
Insurance	-	-	744	634	744	634
Rent, rates and service charges	-	1,125	6,024	3,375	6,024	4,500
Room hire	2,580	899	1,649	6,195	4,229	7,094
Food and refreshments	134	-	12,527	15,059	12,661	15,059
Memberships and subscriptions	72	185	543	438	615	623
Furniture and equipment	485	1,433	4,503	2,754	4,988	4,187
Tutors fees	116	-	7,494	10,165	7,610	10,165
IT support and website	960	1,630	2,435	58	3,395	1,688
Entertainers	165	190	-	100	165	290
Prizes	-	1,630	1,030	-	1,030	1,630
Bank charges	-	-	124	60	124	60
Minibus expenses	551	4,453	6,173	646	6,724	5,099
Sundries	120	105	34	-	154	105
Recruitment	-	-	47	-	47	-
Depreciation	5,601	5,274	-	-	5,601	5,274
<b>Total expenditure</b>	<b>23,899</b>	<b>30,487</b>	<b>239,039</b>	<b>215,389</b>	<b>262,938</b>	<b>245,876</b>
<b>Net income / (expenditure)</b>	<b>7,358</b>	<b>9,544</b>	<b>64,026</b>	<b>13,438</b>	<b>71,384</b>	<b>22,982</b>
<b>Transfers between funds</b>	<b>(304)</b>	<b>2,000</b>	<b>304</b>	<b>(2,000)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>7,054</b>	<b>11,544</b>	<b>64,330</b>	<b>11,438</b>	<b>71,384</b>	<b>22,982</b>
<b>Fund balances brought forward</b>	<b>209,108</b>	<b>197,564</b>	<b>31,479</b>	<b>20,041</b>	<b>240,587</b>	<b>217,605</b>
<b>Fund balances carried forward</b>	<b>216,162</b>	<b>209,108</b>	<b>95,809</b>	<b>31,479</b>	<b>311,971</b>	<b>240,587</b>